



## **Exclusion Policy**

### **Introduction**

Barnes Infant Academy encourages good behaviour by developing codes of conduct which are based on shared values and principles, supported by a system of rewards and where necessary, sanctions within the context of a positive atmosphere with the aim of avoiding the point of exclusion. (See Promoting Positive Behaviour Policy)

This policy outlines the procedures to be taken in the event of exclusion, in line with the *School Discipline (Pupil Exclusions and Reviews) (England) Regulations 2012*.

### **Principles**

1) Exclusion is a sanction used by the school only in cases deemed as serious breaches of the School Behaviour Policy. A pupil may be at risk of exclusion from school for:

- Verbal or physical assault of a pupil or adult;
- Persistent and repetitive disruption of lessons and other pupils' learning;
- Extreme misbehaviour which is deemed outside the remit of the normal range of sanctions

2) A Fixed Term Exclusion from the school can only be authorised by the Headteacher. If the Headteacher is unavailable to authorise the exclusion a decision should be deferred until an opportunity for authorisation is available.

3) In the case of a Permanent Exclusion this can only be authorised by the Headteacher and must only be done after consulting the Chair of Governors of the intention to impose this sanction, although the final decision rests with the Headteacher of the school.

4) The school seeks to reduce the number of incidents leading to exclusions by promoting a positive atmosphere of mutual respect and discipline within the school.

5) The school regularly monitors the number of Fixed Term Exclusions to ensure that no group of pupils is unfairly disadvantaged through their use and that any underlying needs of individuals are being fully met.

### **Notification of an Exclusion**

1) Parents will be notified of the decision to exclude a pupil and the reason for the exclusion. This will be done on the day the exclusion is authorised by either direct telephone contact or a face-to-face meeting. Written confirmation of the reason(s) for the exclusion will be sent to parents the same day.

2) In the case of a Permanent Exclusion parents will be notified by the Headteacher in a face-to-face meeting.

3) A pupil who has been excluded will have the reason for his/her exclusion explained to them by a member of staff so that they understand the nature of their misbehaviour.

4) The school will support the pupil on his/her return to promote a more positive attitude and a subsequent improvement in behaviour. This will include involvement from staff at the school, parents/carers and any other appropriate bodies.

5) The Chair of Governors and relevant school staff will be notified of all Exclusions the same day as authorisation.

### **Pupils Returning from a Fixed Term Exclusion**

1) All pupils returning from a Fixed Term Exclusion are required to attend a reintegration meeting, accompanied by a parent. This meeting will seek to establish practical ways in which further exclusion can be avoided and behaviour modified to acceptable standards in partnership between pupil, parent and school.

### **Permanent Exclusions**

The school will only permanently exclude a child as a last resort, after attempts to improve the child's behaviour have been exhausted. There are, however, exceptional circumstances in which a Headteacher may decide to permanently exclude a pupil because of ongoing issues or even for a 'one-off' incident.

In cases of permanent exclusion the Governing Body is required to review the Headteacher's decision. Parents may meet with the Governing Body to explain their views on the exclusion. If the Governing Body confirms the exclusion, parents may appeal to an independent appeal panel organised by the Local Authority. The Local Authority must provide full-time education from the sixth day of a permanent exclusion.

### **Appeals**

All correspondence regarding an exclusion from the school will inform parents of their right to appeal to the Governing Body against the decision to exclude. This procedure is clearly set out in the statutory guidance.

### **Additional Guidance**

*'Exclusion from maintained schools, Academies and pupil referral units in England:*

*A guide for those with legal responsibilities in relation to exclusion'* can be found at

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